

PREPARATION OF DOCUMENTS AND CERTIFICATES		
	SERVICES	PRICE LIST
3.1.	Obtain confirmation of the execution of the payment order to the bank	
3.1.1.	Provision of S.W.I.F.T. copy by Customer's request (standard rate)	10,00 EUR / for copy
3.1.2.	Provision of unlimited number of S.W.I.F.T. copies	100,00 EUR / per month
3.2.	Issue of the copy of the confirmed payment on the Customer request	
3.2.1.	On the day of the transfer confirmation	2,00 EUR
3.2.2.	For period from 2 days to 1 month	3,00 EUR
3.2.3.	For period above 1 month	20,00 EUR
3.3.	Preparation and issue of letters of reference	
3.3.1.	Information about the availability of an account in the bank and its balance	35,00 EUR
3.3.2.	Another type of inquiry on request	100,00 EUR
3.3.3.	Providing comprehensive information about the Customer to the audit	200,00 EUR
3.3.4.	Document notarial confirmation	70,00 EUR
3.4.	Modification of account data (due to changes in legal documents)	
3.4.1.	Certification of card of samples of seal imprints and signatures	50,00 EUR
3.4.2.	Registration of power of attorney	50,00 EUR
3.4.3.	Execution of property documents replacement	350,00 EUR
3.4.4.	Other changes in the legal documents of the client	30,00 EUR
3.4.5.	Obtaining information from registers to verify compliance of the customer	100,00 EUR
3.5.	Correspondence fee	
3.5.1.	Posting by courier	10,00 EUR + courier fee
3.5.2.	Registered letter	5,00* EUR
3.5.3.	Fax within Latvia	1,00 EUR
3.5.4.	Fax within Baltic countries	2,00 EUR
3.5.5.	Fax within European countries	3,50 EUR
3.5.6.	Fax within CIS and other countries	5,00 EUR
3.5.7.	Arrangement of invitation when applying for a visa to enter Latvia	70,00 EUR + state fee
* Plus real expenses according to existing LR communication tariffs		